

# WE ARE HIRING

Join our team



## SHAREPOINT PROJECT MANAGER

We at **Rieckermann Malaysia** are on an exciting journey of growth and are looking for a motivated SharePoint Project Manager to help us achieve our vision to become “your first choice industrial solution provider”. At Rieckermann, our employees are our most precious asset. We embrace the values Quality, Commitment and Trust, which our colleagues and customers can appreciate in their Rieckermann experience. We welcome ideas and innovative processes that can help us drive our organization further, and encourage learning and growth for your continuous professional development.

Rieckermann is a privately-owned group of companies providing international industrial solutions. We have more than 750 employees at 26 offices in 18 countries spanning Europe, Asia and the Middle East. We have been in business since 1892 and have established ourselves as a leading provider in our core markets and industries. Our service portfolio covers the entire value chain and scope of industrial plant development in 9 industry sectors: from single unit machines and equipment to complete production lines. We deliver high quality, tailor-made solutions in engineering operations, process technologies and technical services. For more information, please visit [www.riekermann.com](http://www.riekermann.com)

If you are an excellent SharePoint Project Manager and would like to grow with us, **please apply by sending your resume to** Mr. Waldemar Reimche at [w.reimche@riekermann.com](mailto:w.reimche@riekermann.com)

### Key duties

- Overall responsibility for the development of our SharePoint Sites. With the overall goal of developing an intranet solution.
- Develop project plans based on business requirements using a standard methodology.
- Review and structure change requests and create development tasks.
- Close collaboration with internal and external developers to optimize SharePoint Sites.
- Resource planning and management for the further development of the platform.
- Analysis and elimination of errors as well as creation of concepts for necessary software adaptations.
- Close collaboration with stakeholders within the Rieckermann group, acting as an interface between Business and IT.
- Proactive development of proposals for continuous development process optimization according to Lean Six Sigma.
- Preparation and implementation of rollouts to all Rieckermann business units.
- Provide internal training on platform utilization across all business functions.

### Key requirements

- Bachelor's Degree in business informatics, business administration or equivalent.
- Minimum of 3 years of relevant experience in the described area of responsibility.
- Good knowledge in SharePoint user interface customization (programming not required).
- Practical experience in the utilization of Lean- Six Sigma and Kanban methodologies (certification preferred).
- Relevant professional experience in an international organization, working in a decentralized team.
- Professional experience in project planning and management using standard methodology (certification preferred).
- Excellent analytical and creative problem-solving skills.
- Good requirements engineering skills combined with accurate time effort estimates.
- Strong ability to manage stakeholders within the project.
- Strong ability to moderate in teams and workshops.
- Empathic, winning, proactive professionally persuasive personality.
- Excellent written and verbal English skills.